

General information about company

Scrip code	532961
Name of the entity	M/s Sita Shree Food Products Limited
Date of start of financial year	01-04-2016
Date of end of financial year	31-03-2017
Reporting Quarter	Half Yearly
Date of Report	30-09-2016
Risk management committee	Not Applicable

Annexure I

Annexure I to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory

Is there any change in information of board of directors compare to previous quarter

Yes

Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of appointment in the current term	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes
1	Mr	Dinesh Agrawal	AGLPA2931P	00348853	Executive Director	Chairperson		14-10-1996			1	0	0	Textual Information(1)
2	Mr	Ashish Goyal	AHJPG3882G	00144899	Executive Director	Not Applicable	MD	13-08-2014			1	1	0	
3	Mr	Anoop Goyal	AKRPG9182C	01887409	Executive Director	Not Applicable		01-10-2014	17-09-2016		1	1	0	Textual Information(2)
4	Mrs	Anshu Goyal	AQJPG1714G	03256085	Non-Executive - Non Independent Director	Not Applicable		31-08-2016	17-09-2016		1	0	0	Textual Information(3)

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I. Composition of Board of Directors

Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of appointment in the current term	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes
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										25(1) of Listing Regulations)	Regulation 26(1) of Listing Regulations)	this listed entity (Refer Regulation 26(1) of Listing Regulations)	
5	Mr	Suresh Narayan Wagh	AAEPW1785G	00299724	Non-Executive - Independent Director	Not Applicable		01-01-2015		21	1	2	0
6	Mr	Santosh Kumar Gupta	ACHPG2911P	02307913	Non-Executive - Independent Director	Not Applicable		01-01-2015		21	1	3	3
7	Mr	Ganesh Prasad Sharma	AERPS1588Q	00377309	Non-Executive - Independent Director	Not Applicable		01-01-2015		21	1	2	0

Text Block

Textual Information(1)	Dinesh Agrawal appointed as CFO of the company w.e.f. 17th September, 2016.
Textual Information(2)	Anoop Goyal resigned from the board from the post of Whole-time director & CFO w.e.f. 17th September, 2016
Textual Information(3)	Anshu Goyal resigned from the board w.e.f. 17th September, 2016.

Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory				Textual Information(1)	
Is there any change in information of committees compare to previous quarter				Yes	
Sr	Name Of Committee	Name of Committee members	Category 1 of directors	Category 2 of directors	Name of other committee
1	Audit Committee	Mr. Santosh Kumar Gupta	Non-Executive - Independent Director	Chairperson	
2	Audit Committee	Mr. Ganesh Prasad Sharma	Non-Executive - Independent Director	Member	
3	Audit Committee	Mr. Suresh Narayan Wagh	Non-Executive - Independent Director	Member	
4	Nomination and remuneration committee	Mr. Santosh Kumar Gupta	Non-Executive - Independent Director	Chairperson	
5	Nomination and remuneration committee	Mr. Ganesh Prasad Sharma	Non-Executive - Independent Director	Member	
6	Nomination and remuneration committee	Mr. Suresh Narayan Wagh	Non-Executive - Independent Director	Member	
7	Stakeholders Relationship Committee	Mr. Santosh Kumar Gupta	Non-Executive - Independent Director	Chairperson	
8	Stakeholders Relationship Committee	Mr. Ganesh Prasad Sharma	Non-Executive - Independent Director	Member	
9	Stakeholders Relationship Committee	Mr. Suresh Narayan Wagh	Non-Executive - Independent Director	Member	
10	Stakeholders Relationship Committee	Mr. Ashish Goyal	Executive Director	Member	

Annexure 1

II. Composition of Committees

Sr	Name Of Committee	Name of Committee members	Category 1 of directors	Category 2 of directors	Name of other committee
11	Corporate Social Responsibility Committee	Mr. Ashish Goyal	Executive Director	Chairperson	
12	Corporate Social Responsibility Committee	Mr. Santosh Kumar Gupta	Non-Executive - Independent Director	Member	
13	Corporate Social Responsibility Committee	Mr. Anoop Goyal	Executive Director	Member	
14	Corporate Social Responsibility Committee	Mr. Dinesh Agrawal	Executive Director	Member	

Text Block

Textual Information(1)	<p>Ashish Goyal appointed as Chairman of Committee w.e.f. 31.08.2016. Santosh Kumar Gupta appointed as Member of Committee w.e.f. 31.08.2016. Anoop Goyal resigned from Board w.e.f. 17.09.2016. Dinesh Agrawal appointed as Member of Committee w.e.f.17.09.2016.</p>
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Annexure 1

Annexure 1

III. Meeting of Board of Directors

Disclosure of notes on meeting of board of directors explanatory			Textual Information(1)
Sr	Date(s) of meeting (if any) in the previous quarter	Date(s) of meeting (if any) in the current quarter	Maximum gap between any two consecutive (in number of days)
1	30-05-2016		
2	06-06-2016		6
3		31-08-2016	85
4		14-09-2016	13
5		17-09-2016	2

Text Block

Textual Information(1)	<p>Meeting scheduled at 30-05-2016 was adjourned due to inadequate quorum and was held on 06-06-2016.</p> <p>Meeting scheduled at 14-09-2016 was held and subsequently adjourned due to want of some information and was rescheduled and held on 17-09-2016.</p>
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Annexure 1

IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory		Textual Information(1)

Sr	Name of Committee	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Requirement of Quorum met (details)	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings (in number of days)	Name of other committee
1	Audit Committee	31-08-2016	Yes	All the members were present throughout the meeting.	30-05-2016	92	
2	Audit Committee	14-09-2016	Yes	All the members were present throughout the meeting.	06-06-2016	99	
3	Audit Committee	17-09-2016	Yes	All the members were present throughout the meeting.			
4	Nomination and remuneration committee	31-08-2016	Yes	All the members were present throughout the meeting.	30-05-2016	92	
5	Nomination and remuneration committee	17-09-2016	Yes	All the members were present throughout the meeting.	06-06-2016	102	
6	Stakeholders Relationship Committee		No		30-05-2016		

Annexure 1

IV. Meeting of Committees

Sr	Name of Committee	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Requirement of Quorum met (details)	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings (in number of days)	Name of other committee
7	Stakeholders Relationship Committee		Yes	All the members were present throughout the meeting.	06-06-2016		

Text Block

Textual Information(1)	<p>Meeting of Stakeholders Relationship Committee, Nomination and Remuneration Committee and Audit Committee (March, 2016 Quarter) scheduled at 30-05-2016 was adjourned due to inadequate quorum and was rescheduled on 06-06-2016.</p> <p>Meeting of Audit Committee (September, 2016 Quarter) scheduled at 14-09-2016 was held and subsequently adjourned due to want of some information and was rescheduled and held on 17-09-2016.</p>
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Annexure 1

V. Related Party Transactions

Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	

2	Whether shareholder approval obtained for material RPT	Yes	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	
Disclosure of notes of material transaction with related party			Textual Information(1)

Text Block	
Textual Information(1)	* There were no Material Related Party Transaction (i.e. exceeding 10% of the turnover as per the Last Audited account of the Company) during the period.

Annexure 1		
VI. Affirmations		
Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 100 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Textual Information(1)

Text Block	
Textual Information(1)	<p>* Mrs. Anshu Goyal has resigned from the board w.e.f. 17th September, 2016.</p> <p>** Shri Anoop Goyal has resigned from the board from the post of Whole-time director & CFO of the company w.e.f. 17th September, 2016.</p> <p>*** Shri Dinesh Agrawal, Chairman cum Director of the Company has been appointed as CFO of the Company w.e.f.17th September, 2016.</p> <p>w.r.t. compliance of subject mentioned at Sr 1, we provide information as below:</p> <p>Due to the resignation of Mrs. Anshu Goyal w.e.f. 17th September, 2016, the Company is not having any woman director on its Board. Accordingly the Board will fill the vacancy not later than immediately next meeting of the Board or three months from the date of vacancy, whichever is later.</p>

Annexure III

Annexure III to be submitted by listed entity at the end of 6 months after end of financial year along-with second quarter report of next financial year

I. Affirmations

Sr	Broad heading	Regulation Number	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes	
2	Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes	
3	Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes	
4	Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes	
	Any other information to be provided			

Signatory Details

Name of signatory	Chitragda Vishwakarma
Designation of person	Compliance Officer
Place	Indore
Date	14-10-2016